



Notes

Cupertino Language Immersion Program Community Organization (CLIPCO)
BOARD OF DIRECTORS

Muir Elementary School, 6560 Hanover Drive, San Jose, CA 95129

Thursday, March 21, 2024 at 6:00 pm (in person or virtual)

meet.google.com/ovy-gvfi-ggh

Attendees:

Position	Name1	Name2
President	Edison Chiu	
Vice President	Margaret Leung	
Secretary	Diana Ong	
Treasurer	Patrick Chiu	Wendy Briggs
Kindergarten	Fori Wang	Lisa Sung
1st Grade	May Wong	James Pacella
2nd Grade	David Chen 6:39pm	Kimberley Seok
3rd Grade	Liz Lim	Selena Lee
4th Grade	Julie Siripoke	I Lin Chen
5th Grade	Michelle Lee	Summer Zhao
6th Grade	Simon Chung	Emery Kuo
7th Grade	Loretta Lu	Cindy Ying
8th Grade	Kevin Jung	Kalila Spain Patty
Muir Principal	Jenn Lashier	
Miller Principal	Anu Iyer	
Miller Assistant Principal	Deborah Lopez	

Blue means present

1. Preliminary
 - 1.1. Call to order at 6:16pm
2. Principals' Reports

Jenn Lashier, Muir

 - Chinese New year seems like a long time ago. The start of the 3rd trimester is soon, teachers are working on report cards. 5th graders went to science camp last week. 4th graders went to Sacramento yesterday. Kinder did their Safeway field trip. Looking forward to Spring Break, kids can use that reset. CLIP program has earned the Glenn Hoffman Exemplary Award, given by the Santa Clara County of Education. This award is given to outstanding school programs and

involved an application process. After spring break, AAPL testing for 5th graders and CAASPP testing for 3rd-5th graders.

Anu Iyer, Miller

- We are excited to get the Glenn Hoffman award, CLIP teachers were very excited about that. Last week 350 8th graders went to Yosemite, everyone exhausted and tired but all in one piece. For the Chinese Language Contest, Ms. Lin hosted an award ceremony with boba. On April 9 there will be an assembly by Dr Blake Brandes (TED talk speaker, AGT) talking about growth mindset. Half of the kids will be in the gym for the assembly, the other half will be participating in sense of belonging activities hosted by WEB students and then swap. After spring break, CAASPP testing - there will be a special schedule for 3 weeks, first week is language arts, then math and then science for 8th graders only. Students will need charged chromebooks and headphones.

3. Officer Reports

3.1. President's Report

- SF LNY Parade Feb 24- Christine parent lead and did a wonderful job, profiled on KTVU Fox. CLIP got good airtime as well.
- LNY Gala Feb 16- at Miller, thank you to principal Iyer, teachers and volunteers. quite a successful event- had some previous board members come and speak, Pearl wrote a nice followup email.
- raised \$249 from the Stand fundraiser
 - March 29** Panda Express Fundraiser National
 - April 24** 4-8pm Chipotle Cupertino
 - May** TBD
 - June 11** Chuck E Cheese
- Silent Auction results
 - lunch with the principals- Dr Lashier had popcorn chicken and boba
 - Ms Iyer had Innout lunch, and is the reigning UNO champion
 - \$1650 collected
 - 19 item bundles generously donated by CLIP families and businesses
 - Highest bids: \$400 for Golden Eagle and Code Ninjas
 - Most bids: 9 bids on wine basket
 - 30 unique bidders
- Math Kangaroo
 - 147 participants, March 21
 - check in very busy. 1st-3rd in GLC, ~100 kids.
 - earliest finisher after 30ish minutes
 - The kids got tshirts, kangaroo stuffie, pizza and ice cream
 - Thank you to Volodymyr Borshch for organizing!

3.2. Board Vote Items

- February Meeting Minutes Approval

Julie motions to approve Feb meeting minutes, Kevin seconds
14 yays, 0 nays, 0 abs

Position	Name1	Name2
Kindergarten	Fori Wang Yay	Lisa Sung Yay
1st Grade	May Wong Yay	James Pacella Yay
2nd Grade	Kimberley Seok Yay	David Chen absent
3rd Grade	Liz Lim Yay	Selena Lee Yay
4th Grade	Julie Siripoke Yay	I Lin Chen Yay
5th Grade	Michelle Lee absent	Summer Zhao absent
6th Grade	Simon Chung Yay	Emery Kuo Yay
7th Grade	Loretta Lu Yay	Cindy Ying Yay
8th Grade	Kevin Jung Yay	Kalila Spain Patty absent

- Kindergarten Placemats

Proposal: Yearly estimate \$250, new line item in the budget

It's been inconsistent if CLIPCO pays for the kindergarten placemats or not. There have been a couple of years where CLIPCO has paid for it, but for the most part, most people said the parents had to pay for it. CLIPCO can either pay for it or not pay for it, but make it consistent going forward. It is a pain to collect \$2-\$3 from parents every year, and it's something that the teachers want to do. After some discussion, since the Kindergarten social budget is \$1000, can \$250 come from there? The kindergarten reps agreed, and in the future, \$250 of the Kinder social budget can be earmarked for the placemats.

4. Treasurer's Report

Updates - There may be a Bond measure in the fall election, if so, they will ask PTAs/PTOs for \$999 donation

- February 2024 income
\$3k income - \$2k from investment income
- February 2024 expenses
\$30k expenses : \$6.8 teacher adjunct hours
\$5k recess 101 approved in Jan

\$4.2k community events(LNY) (which does not include
\$4.6k in bento sales in cheddarup)
\$2.7k teacher materials

- February P&L Summary
~\$93k net income
 - February Balance Sheet
~\$853k
 - February financials - Jim sign-off
5. Public Comment - question about incoming K and waitlist- start with 90 kids, and then fill up to 96 kids.
6. New Business
- 6.1. 2024-2025 Budget Presentation
- Possible pay raises for next year not included in budget
 - Musical dropped from budget due to lack of parent lead
 - Staffing budget based on 2023-2024 invoice
 - New Items:
 - Expense: Math Kangaroo, Decorations, New Muir shirts, Power Hour
 - Revenue: Investments, Volunteer Matching, Company gifts, Fundraisers
 - Enrollment
 - Muir: 564->545 based on 2/29 report
 - Miller: 206->220 due to estimated larger 7th grade class
 - Higher corporate match percentage used
 - Future considerations
 - TK - 2025-26, alternative schools have not fleshed out TK process yet, but Muir only has 2 rooms available, but should be part of DGC
 - 2025-2026 K-5 enrollment could drop to 530-535 due to reduced K-3 class size, but adding TK in the same year would make up for deficit
 - **\$734k total budget for 24-25 year**
 - with same donation ask as last year, there is a ~\$78k deficit in 24-25 vs ~\$56k deficit in 23-24
 - Increasing the Muir ask will be needed in 2025-2026 fiscal year, if not earlier
 - Miller ask may increase for 2024-2025
 - Participation percentages based on dollar contributions, not just by participation

6.2. Upcoming CLIP Schedule

- Mar 29 Panda Express Fundraiser
- April 4&5 Muir Mulan Musical performance
- April 24 Chipotle Fundraiser
- May 2 RAFT night at Muir
- May 17 ASEP Showcase at Muir
- May 24 Volunteer Appreciation Breakfast at Muir GLC
- May 31 Miller CLIP 8th Grade Promotion
- Jun 5 Muir 5th Grade Day
- Jun 7 Muir Family Picnic Day
- Jun 11 Last Day of School - Chuck E Cheese fundraiser

6.3. 2024-2025 Board Elections

- Nominations/Elections to take place in April
- Each grade has one outgoing board member, so there is an open grade rep seat for each grade. If interested in becoming a grade rep, email clipco@cusdclipco.org
- Must have more than 50% of the grade parents vote to be elected.
- Results announced in Konstella and May CLIPPER. Newly elected board members to be invited to May meeting.

6.4. 8th Grade Promotion Update

- 3 meetings held, save the date going out soon
- May need more funds, \$500-\$1k, original budget of \$8860
- Considering a different model depending on budget
- Going with O2 for food, quotes still coming in
- Approx \$1k rental + custodial fee (still waiting on confirmation)
- LNY gala flow worked out well, will be in gym
- The committee will go back and discuss how to handle food, if it's needed, and maybe only covering the graduate

6.5. Gift Giving Guidelines - Committees

one of the committees wants to give gift cards- need to have a CLIPCO policy

After discussion, individual committees should not give out thank you gifts, it is covered with the volunteer appreciation budget. The leftover funds should be used for more supplies, materials vs thanking volunteers, maybe could also use it for more books because there's not enough. Send ideas to Project Cornerstone team

Community Events Night - April 26 or May 10

ideas: Cultural Night, Game Night, Bingo (permit issue if you are collecting money) also need a permit for raffle. Eventually future community events could also end up becoming a fundraising event also. Committee will have further discussion on the event.

Muir School Cleanup - any motivation from grade reps to have a routine cleanup around the school, any interest in someone organizing. Mr David still has student helpers at lunch to pick up trash and 3rd-5th assigned an area to clean up after lunch, but still not enough. Potentially will have an Earth Day cleanup day.

5th Grade Day - we have a committee, and will be working with the teachers. First meeting soon.

7. ADJOURNMENT

Adjourned at 8:47pm

Upcoming meeting

Board meeting – Wed Apr 24, 2024