



Notes

Cupertino Language Immersion Program Community Organization (CLIPCO)  
BOARD OF DIRECTORS

Muir Elementary School, 6560 Hanover Drive, San Jose, CA 95129  
Wednesday, December 13th, 2023 at 6:00 pm (in person or virtual)  
[meet.google.com/ovy-gvfi-ggh](https://meet.google.com/ovy-gvfi-ggh)

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Attendees:

Position	Name1	Name2
President	Edison Chiu	
Vice President	Margaret Leung	
Secretary	Diana Ong	
Treasurer	Patrick Chiu	Wendy Briggs
Kindergarten	Fori Wang	Lisa Sung
1st Grade	May Wong	James Pacella
2nd Grade	David Chen	Kimberley Seok
3rd Grade	Liz Lim	Selena Lee
4th Grade	Julie Siripoke	I Lin Chen
5th Grade	Michelle Lee	Summer Zhao
6th Grade	Simon Chung	Emery Kuo
7th Grade	Loretta Lu	Cindy Ying
8th Grade	Kevin Jung	Kalila Spain Patty
Muir Principal	Jenn Lashier	
Miller Principal	Anu Iyer	
Miller Assistant Principal	Deborah Lopez	

Blue means present

1. Preliminary
  - 1.1. Call to order at 6:26pm

2. Principals' Reports  
*Jenn Lashier, Muir*

We are starting trimester 2, report cards out on Fri 12/15 in parentVue. There is a visible difference in report cards this year and there should be a tutorial on how to read the new report card. 2 years ago-align all CUSD schools to new report cards (neighborhood schools adopted last year), Muir took an extra year to include the Chinese portion - new report cards are standards based. Thank you for keeping sick kids at home, something is going around, there is a noticeable increase in student

absences. Classroom surfaces are cleaned down, stocking tissues, and emphasizing washing hands. There will be Chinese New Year grade level vocal performances again this year - 2 daytime assemblies - penciled in for Fri Feb 9.

*Anu Iyer, Miller*

Similar sentiments to Dr Lashier related to illness, lots of absent kids. Ms Iyer wanted to remind parents if kids are absent during school, they shouldn't attend after school events either. Last week, kids took the AAPL assessment in Chinese language class. The teachers will be looking at the results in Jan to see where our students are in the 4 subdomains, so there will be more updates at the Jan meeting. Chinese Language contest for middle school is 1/16-22, info should have been sent through miCAC parent reps, registration deadline on Fri 12/15. This week is spirit week- holiday spirit themed. iReady assessments going on, reading assessment completed, currently taking math assessments. Makeup testing after school next week at Miller power hour. Sports - girls volleyball and wrestling just finished up. 6th & 8th grade girls VB were first in the league. The 8th grade team won every 3 years (so their entire middle school years). The wrestling team has league, sectionals, and then counties. 7th grader Oscar Yu placed first place at county.

### 3. Officer Reports

#### 3.1. President's Report

- Holiday Movie Night on Fri 12/15, encouraging a donation of a can of food for a candy cane. There is a Christmas tree in GLC to do some ornament trading.
- Chinese New Year Parade, practice started last Fri. Year of the dragon- reintroduce the dragon from 12 years ago which won first place
- DGC Red Dragon T-shirts- students received them. lots of compliments, thank you Jim.

#### 3.2. Board Vote Items

- November Meeting Minutes Approval

Kalila motion to approve, May seconds

13 yays, 0 nays, 0 abs

Position	Name1	Name2
Kindergarten	Fori Wang Yay	Lisa Sung Yay
1st Grade	May Wong Yay	James Pacella absent
2nd Grade	Kimberley Seok Yay	David Chen absent

3rd Grade	Liz Lim Yay	Selena Lee Yay
4th Grade	Julie Siripoke no vote	I Lin Chen Yay
5th Grade	Michelle Lee Yay	Summer Zhao no vote
6th Grade	Simon Chung Yay	Emery Kuo no vote
7th Grade	Loretta Lu Yay	Cindy Ying Yay
8th Grade	Kevin Jung Yay	Kalila Spain Patty Yay

- Updated District Staffing Bill  
final staff invoice cost for 2023-2024, CLIP art appears to be due to grade 6 expanding, budget for 4 sports (but only 2 currently). need approval for \$11,719.

	Budget	Invoice	Diff (\$)	Diff (%)
IA's (13)	\$ 293,008	\$ 300,692	\$ (7,684)	2.62%
Librarian	\$ 26,624	\$ 27,306	\$ (682)	2.56%
Sp. Programs	\$ 18,053	\$ 18,470	\$ (417)	2.31%
English Art	\$ 40,836	\$ 40,836	\$ -	
CLIP Art	\$ 30,422	\$ 32,258	\$ (1,836)	6.04%
Sports	\$ 4,500	\$ 5,600	\$ (1,100)	24.44%
Total	\$ 413,443	\$ 425,162	\$ (11,719)	2.83%

Kevin motion to approve, Liz seconds  
14 yays, 0 nays, 0 abs

Position	Name1	Name2
Kindergarten	Fori Wang no vote	Lisa Sung Yay
1st Grade	May Wong Yay	James Pacella absent
2nd Grade	Kimberley Seok Yay	David Chen absent
3rd Grade	Liz Lim Yay	Selena Lee Yay
4th Grade	Julie Siripoke no vote	I Lin Chen Yay
5th Grade	Michelle Lee Yay	Summer Zhao Yay
6th Grade	Simon Chung Yay	Emery Kuo Yay
7th Grade	Loretta Lu Yay	Cindy Ying Yay
8th Grade	Kevin Jung Yay	Kalila Spain Patty Yay

- Thanks to Muir IA/Support Staff from CLIPCO (DEFER)

Proposal: 49 IAs & Support Staff x \$20 Target gift card=\$980,  
Delivery either during Xmas or during Teacher Appreciation  
Week

Question about Miller teachers/support staff. Miller PTA has strict rules about gift cards and can not give them out. Instead at Miller - they do things like staff lunches and show staff appreciation in different ways. Since CLIPCO is a PTO we don't have strict guidelines like PTA, but maybe need to consider if we want to use funds to do this. The concern is that some staff don't ever get to enjoy the staff appreciation lunches/brunches. This discussion is tabled for now and maybe be more creative with the gifts (not gift cards) and can consider doing something for staff appreciation week, not enough time for the holidays.

#### 4. Treasurer's Report

Updates - taxes in progress, filed an extension. Need to start thinking about next year's budget, Patrick will be asking committee leads in Jan for input

- November 2023 income  
\$66k overall income for November, \$60k from fundraising  
On track for meeting fundraising target  
\$104k from benevity in Dec - so we should hit fundraising
- November 2023 expenses  
\$624k in Nov expenses, \$355k staffing bill (1st payment), \$250k new Fidelity account, \$4.5k Professional Development
- November P&L Summary  
-\$33k net income
- Balance Sheet  
~\$664k
- November 2023 financials sign-off (ask Jim to sign off next month as he is on a business trip)

#### 5. Public Comment - none

#### 6. New Business

- 6.1. State of the District - Placemats and Center Piece - deliver to Muir office by Jan 20
- Placemats - need 6 per table, one from each grade K-5
  - Center Piece - by 6-8th grade rep
- These will not be returned  
Miller - advanced choir is performing
- 6.2. CLIP Spirit Wear  
Buy by Dec 20  
<https://clip-spirit-wear-store.cheddarup.com>
- 6.3. Lazy Dog Fundraiser  
Jan 11, 2024, dine in or take out, all day, Cupertino location
- 6.4. CNY Gala Friday Feb 16
- Adjunct Hours, would like to have the middle school clip teachers involved - but requires adjunct hours, it will come out of the community events budget. It is \$66/hour, so need to determine how much we want to allocate to that, Ms Iyer will ask teachers how many estimated hours will be needed for this
  - Buffet - don't need PSA if no interaction with students, still deciding between buffet or sit down
  - ASEP performances (TBC) - Percussion, Lion Dance, Choir, Wushu
  - DJ & Photobooth - need quote
  - girl scouts volunteered to decorate Miller Middle school, Ms Iyer will get back about areas.
  - Miller Middle School teachers and students participation, performance, booths?
- 6.5. Upcoming CLIP Schedule
- Dec 15 - Muir Holiday Movie Night
  - Dec 21 - Jan 7 - Holiday Break
  - January - Musical Practice Starts  
Practices on Monday, Tuesday, Friday starting in Jan
  - April - Musical Performance
  - Jan 11 - CLIPCO Lazy Dog Fundraiser Dine In / Take Out
  - Jan 16-22 Miller Chinese Language Contest
  - Jan 23 - CLC Chinese Language Contest
  - Jan 24 - Miller Communita
  - February 9 - CNY daytime performance at Muir
  - February 12-16 - Chinese Book Fair at Muir

- February 16 - CNY Gala at Miller
- February 24 - SF CNY Parade  
Practice on Fridays
- March 21 - Math Kangaroo at Muir
- May 28 - Miller 8th grade Great America
- May 31 - Miller CLIP 8th Grade Promotion 5-9pm
- ASEP  
On-going

7. ADJOURNMENT

Adjourned at 7:45pm

**Upcoming meeting**

Board meeting – Thurs Jan 25, 2024