



Notes

Cupertino Language Immersion Program Community Organization (CLIPCO)

BOARD OF DIRECTORS

Muir Elementary School, 6560 Hanover Drive, San Jose, CA 95129

Thursday, December 15th, 2022 at 6:00 pm

meet.google.com/ovy-gvfi-ggh

Attendees: Amy Steele, Anna Liao, Ching Lien, Cindy Ying, David Chen, David Chen (DGC), Diana Ong, Edison Chiu, Emery Kuo, Helen Yan, Jenn Lashier, Jeremy Gaustad, Jim Pacella, Julie Siripoke, Ken Huang, Kevin Jung, I Lin Chen, Liyang Wei, Liz Lim, Loretta Lu, Margaret Leung, Maria Joanna, May Wong, Patrick Chiu, See-Eng Phan, Wendy Briggs

1. Preliminary

1.1. Call to Order

Start 6:15pm

1.2. November Meeting Minutes Approval

12 yays (Jim Pacella, Edison Chiu, Chien Lien, May Wong, Jeremy Gaustad, Liz Lim, Anna Liao, Kevin Jung, Margaret Leung, Julie Siripoke, David Chen, Diana Ong), 0 nays, 0 abs

2. Officer Reports

2.1. President's Report

Topic covered in other reports

2.2. Vice President's Report

Food drive Dec 1-22

Remind classes about food drive

Muir T-shirt will be distributed week of Dec 19

Thank you Dave (DGC) for ordering and sorting T-shirts

Email about Konstella migration sent out 11/8

Miller Reps - send reminder about Konstella migration

2.3. Treasurer's Report

Updates - Staff invoice \$355k, includes district credit, due Dec

Tax return mailed out

Budget planning next year

November Income - ~\$71k in donations (\$48k corporate / \$21k individual), nearly all from corporate donation portals

November Expenses - ~\$12k total

Teacher Instructional Materials (\$3.1k)

Family Science Fun Night (\$1.8k)

ASEP contract (\$1.9k)

Adjunct hours (\$2.2k)

Full YTD November 2022 P&L - \$563k net income

Balance Sheet - \$1.2M

Edison signed off on November financials

2.4. Principals' Reports

Jenn Lashier, Muir

Had a fabulous Family Community Event

Three different craft stations - Snowman was challenging

Frosting and sprinkles on cookies

Primary Music classes are having informance - music class in action, fully funded by CLIPCO

Partnered with Crystal Choir

Moving along with PBIS program

Need consistent workforce for PBIS program

Ask each grade level team to think of hands-on activities (bubble party, popsicle party, lava lamp party,...) during lunch

Funded by site funds

CLIP tours - 1/25 8:45am, 1/31 3pm, 2/8 3pm, 2/15 8:45am (virtual), one kinder parent and another grade parent per tour

Pay attention to open enrollment and priority registration

Window - open Feb 1st and closed on Feb 17th

Jan 11th - Feb 15th priority enrollment

Last week of 2022 will be challenging with year end break

Still have wait list for K-4th, no wait list for 5th

Cuperdoodle is moving to Meyerholz Rm 22, 23 (used to be rooms for CLIP kindergarten)

Amy Steele, Miller

AAPL Testing completed for 7th and 8th graders

Hard copy will be sent home 12/22

CLIP Tours scheduled - Currently too many students for the 2 tours, may consider a 3rd tour

H.S. district information sent out

CLIP students at Miller eligible for Lynbrook supplemental plan: registration for kids for H.S. is needed with a separate information sheet for registration

No information on Mandarin placement yet (maybe late Jan/early Feb)

Chinese Language/Art Contest: currently open until 12/21 to sign-up; contest dates from 1/23-1/27

3. Public Address

None at this time

4. New Business

4.1. Chinese New Year Parade (SF) - Alan/Edison

First practice at GLC - 30 students, some alumni helping

Five more practices

Will take all kids, sign up still open till end of this week

Plan to go rain or shine

Activity is story line (rabbit making magic elixir), most kids will be rabbits and will have percussion

2-3 mile walk, bus leaves at 12-1pm, finish 7-8pm, back 8-9pm

Kids will be on TV

Aileen started about 14 years ago

4.2. Musical Update - Maria Joana

Cancel musical this year because of scheduling

Plan early for next year

Customized Musical in Mandarin

Mulan (not Disney version) - 9 acts (singing, martial arts...)

Need a new musical lead or co-lead for next year

Deposit is \$5k Jan 15th, CCPA needs a contract for \$23k

Budget starts August 1

Performance in April 2024

Dr Lashier is ok to move forward with musical next year

Rehearsal for music, martial arts, and then combine

CCPA asked rehearsals on Tuesday, Thursday, Friday for 10 wks

Grades 3-5 - 23-25 students

2-3 performances

Contract needs to be signed by March

Prefer to identify a parent lead before signing contract

(Jan/Feb)

Maria will provide info for musical lead responsibilities

Suggest opening 6th-8th to get potential middle school lead

Maria could be co-lead if open to middle school

- 4.3. Community Events: I Lin
 - Thanks for Winter Fest!
 - Member reached out to Home Depot for trees
 - Lunar New Year - potluck style
 - Muir potluck - probably not a good idea as we would need clearance from parents
 - Performance - lunch time with the various grades singing a song
 - 1/27 evening celebration - all CLIP event scheduled from 5:30-8:00pm
 - Will need volunteers!
- 4.4. Investments Update
 - Investment Team
 - Motion to move brokerage account to Charles Schwabb (allow more flexibility)
 - Kevin motion, Julie 2nd: All in favor: Jeremy, Anna, David, Helen, Ching (online); Liz, James, Diana, Emery, May, Julie, Edison (in person)
- 4.5. Additional Staff Funding
 - Questions: Why does grant match the invoice, principals don't see the invoices, no retroactive pay has been seen yet
 - Propose to pay what we agreed to on the grant only and investigate the difference
 - Patrick to reach out to the district to ask more questions and investigate
 - May need to call for emergency vote as invoice is due at end of December
- 4.6. Website
 - Migrate content and website to another source
 - No immediate objections
 - David to investigate more on options

5. ADJOURNMENT

Upcoming meeting

Board meeting – Thursday, January 19, 2023