CLIPCO **E**

Notes

Cupertino Language Immersion Program Community Organization (CLIPCO)
BOARD OF DIRECTORS

Meyerholz Elementary School, 6990 Melvin Drive, San Jose, CA 95129 Thursday, March 17th, 2022 at 7:00 pm (<u>meet.google.com/ysm-sazy-ybi</u>)

Attendees: Alice Hampton, Alvin Marquez, Amy Steele, Amy Ting, ChiaChing Lin, Chiahsin Chang, Ching Lien, David Chen, Diana Ong, Edison Chiu, Imelda Bambang, J Siripoke, Jenn Lashier, Jeremy Gaustad, Joan Cheng, Karen Wong, Ken Huang, Kevin Jung, Li-Chin Chiang, Loretta Lu, Margaret Chang, Patrick Chiu, See-Eng Phan, Stacy W, Tatiana Evstigneeva, Wendy Briggs, Yening Liang, Yi, Zhiyu He

1. Preliminary

- 1.1. Call to Order Start at 7:07pm
- 1.2. February Meeting Minutes Approval
 9 yays (Alice Hampton, Jeremy Gaustad, Tatiana Evstigneeva,
 Margaret Chang, Zh Zh, Imelda Bambang, Diana Ong, Chien
 Lien, Karen Wong) 0 nays, 0 abs

2. Officer Reports

2.1. President's Report

Bi-weekly meeting kicked off, good progress Visitor from Oregon Friday March 18th

2.2. Vice President's Report

Board Elections

Shifted dates due to Spring Break

2.3. Treasurer's Report

February Income ~\$4k mostly from corporate matching and volunteer grants

February Expenses ~\$9k adjunct hours, additional IA hours, instructional material and CNY event

P&L Summary \$95k CLIPCO

Balance Sheet \$835k

PTA Balance will go to Muir and Dillworth (goes to kids) Edison signed off February statement

2.4. Principals' Reports

Amy Steele, Miller

Counselors talked to 5th graders (incoming 6th graders) to fill out electives including Mandarin

Current 6th and 7th graders will choose electives in April Implementing new schedule with 8:30am start time

0 period doesn't apply but still might move to 8am start time End of third quarter this Friday

Progress report will complete next week

Tomorrow will have dance for 8th graders

Next week is spirit week

Promotion ceremony will be held at Homestead High at Thurs 6/9 1-3pm (last school for the year)

Also looking for chaperones Great America for 8th graders Jenn Lashier, Meyerholz

Planning meetings are lining up

Field trip to look at Muir for CLIP and neighborhood to their respective schools

Start thinking about packing in stages

Access to new classrooms by Jul 1, 2022

Looking for a celebration for Meyerholz and other schools 5th graders will take AAPPL testing after Spring Break Parent spectators for Basketball game

Parents need to wait at Parent Wait Zones

- 2.5. Teacher's Report (will send out later)
- 2.6. MCAC Report Joan Cheng/Yi Ding Talked a lot about budget
- 3. Public Address
 None at this time

4. New Business

4.1. Konstella Membership Renewal \$599
Keep current Konstella account and update
CLIPCO will take over Konstella
Motion to approve \$599 for Konstella
10 yays (Alice Hampton, Jeremy Gaustad, Tatiana Evstigneeva, Margaret Chang, Zh Zh, Imelda Bambang, Diana Ong, Chien Lien, Kevin Jung, Yi) 0 nays, 0 abs

4.2. School Digital Marquee \$50k (\$30k + foundation + electrical work) Graphics and Bilingual
Has important school dates

Would be good to be able to change the school name

Motion to approve \$50k for Digital Marquee

District covers analog Marquee

Continue to gather more info

4.3. Musical 2022-23

Need to engage vendors a few months in advance PTA usually has funding of \$20k upfront, tickets will recover about 40% cost

Looking for new vendors

Possible bilingual musical

4.4. Survey Committee - Jeremy & Karen

Ready to go, will send next week

Survey is translated

Survey Monkey test version available

Send, receive response, analyze and target report in May

4.5. Graduation Committee - David He

Before pandemic, parents pay for tickets \$15-20

Current budget is \$4800 includes students

8th grade promotion is the night before

Would be meaningful after about 9 years with CLIP

Asking additional \$5800 to cover two family members (based on 2018 all family participated)

Motion to add \$5800 to cover two family members

12 yays (Alice Hampton, Jeremy Gaustad, Tatiana Evstigneeva,

Margaret Chang, Edison Chiu, David Chen, Yi, Imelda Bambang,

Diana Ong, Kevin Jung, J Siripoke, Zhiyu He) 0 nays, 0 abs

One time ask of \$2500 for caps & gowns - keep tassels

Might be hot with caps & gowns in June

Total \$14,100 for promotion

Middle school careful about calling this promotion

8th graders probably like to dress up

For CLIP this would be graduation since CLIP doesn't continue in high school

Cap may not want to re-use

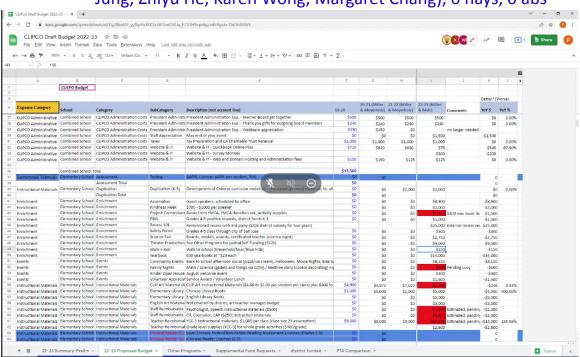
Where would these be stored?

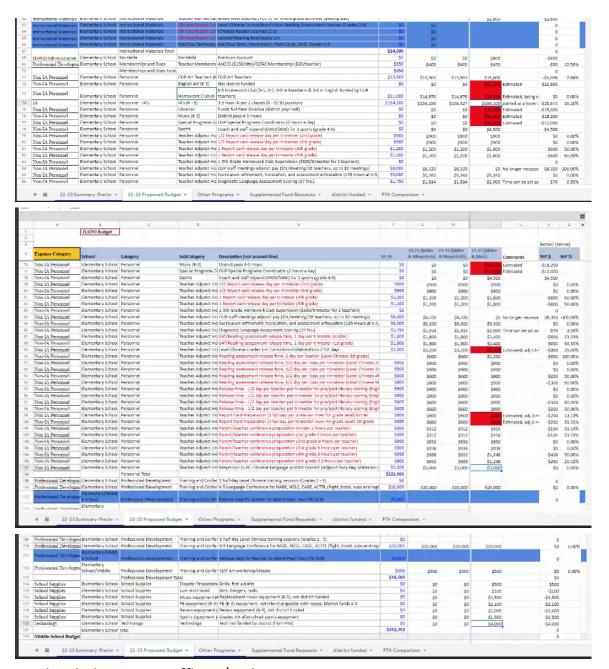
Motion to add \$5800 to cover two family members

8 yays (Alice Hampton, Tatiana Evstigneeva, Margaret Chang, Imelda Bambang, Edison Chiu, Diana Ong, Yi, J Siripoke), 3 nays (David Chen, Kevin Jung, Chien Lien), 2 abs (Jeremy Gaustad, Yening Liang)

- 4.6. Mid-Autumn Festival
 Start Sponsorship Application
 Will send out to CLIPCO Board
 On website
- 4.7. Transition to Muir
- 4.8. 2022-23 CLIPCO Budget Review (see Patrick's spreadsheet below) Motion to allow exec board to commit up to \$5K for a deposit for the theater company

12 yays (Alice Hampton, Jeremy Gaustad, Tatiana Evstigneeva, Edison Chiu, David Chen, Yi, Imelda Bambang, Diana Ong, Kevin Jung, Zhiyu He, Karen Wong, Margaret Chang), 0 nays, 0 abs





Yearbook discussion offline \$14k Chinese book discussion offline \$5k PTA funds 2 hrs librarian \$15k (District pays half), currently 8:30-2:30pm

		19-20	20-21	21-22	22-23	21-22 vs 22-23		
Expense Category	Description	Amount	Amount	Amount	Amount	Better / (Worse)		
IA	Instructional Assistants (Elementary)	\$154,200	\$154,198	\$158,427	\$184,100	(\$25,673)	(\$25,673)	16.205
Non-IA Personnel	Homework Club, CLIP Art teachers, Teacher Advanct Hours, Assessments	\$81,752	\$89,849	\$89,099	\$159,870	(\$70,771)	(\$70,771)	79,435
Technology	MS Laptops, App subscriptions, etc	\$48,000	\$4,200	\$2,000	\$6,200	(\$4,200)	(\$4,200)	210.009
Professional Develo	Teacher Training, Conferences, and Memberships	\$27,060	\$31,110	\$31,110	\$31,160	(\$50)	(\$50)	0.165
Instructional Materi	Books & Supplemental Materials, Library Books, CLIP Art Materials	\$25,479	\$25,552	\$30,960	\$68,008	(\$37,048)	(\$37,048)	119.665
Graduation	Offiset the cost of student ticket cost (\$25 per student) & Plaques	SO	\$3,400	\$4,800	\$4,800	\$0	\$0	0.005
CLIPCO Administr	Insurance, Tax Prep, Direct Give Expenses, President Admin Expenses, Community	\$13,560	\$13,560	\$11,985	\$18,090	(\$6,105)	(\$6,105)	50.945
Enrichment	Assemblies, Theater, Science Fair, Yearbook, Kindness Week	7777	11 -74		\$64,600	(\$64,600)		
Events	CNY, Halloween, Autumn Festival, Movies, Bike Safety				\$12,650	(\$12,650)		
School Supplies	Elementary PE/Recess/Sports equipment, First Aid Kits, Lost and Found				\$7,700	(\$7,700)	1	
Total		\$350,051	5321,869	5328,381	\$557,178	(\$228,797)	(\$228,797	69,679
Other Programs "sp ASEP			\$712 50	\$712 -\$500	\$712 -\$500	\$0 \$0		
			-		*		-	
Chinese New year Parade Expenses			\$0	\$0	\$0	\$0		
	Not included above.		\$0	SD	\$0	\$0		
Theater Production			201	90	\$0	\$0		
Theater Frounction								
Total \$'s all Areas		\$350,051	\$322,581	\$328,593	\$557,390	(\$228,797)		
	Elem	\$253,253	\$264,671	\$272,947	\$490,039	(\$217,092)	-\$217,092	79.549
	Middle	583,238	\$43,638	\$43,440	\$47,649	(\$4,200)	-\$4,200	9.675
	Total School Budget Asks	\$336,491	308,309	316,396	\$537,688	(\$221,292)	-\$221,292	69,949
	Combined			\$11,985	\$19,490	(\$7,505)	-\$7,505	62,629
				328,381	\$557,178	(\$228.797)	-\$228,797	69,679

5. ADJOURNMENT Adjourned at 10:28pm

Upcoming meeting

Board meeting – Thursday, April 28, 2022