



NOTES

Cupertino Language Immersion Program Community Organization (CLIPCO)

BOARD OF DIRECTORS

Meyerholz Elementary School, 6990 Melvin Drive, San Jose, CA 95129

Thursday, February 17th, 2022 at 7:00 pm

(meet.google.com/ysm-sazy-ybi)

Attendees: Alan Fong, Alvin Marquez, Amy Steele, Amy Ting, ChiaChing Lin, Ching Lien, David Chen, Diana Ong, Edison Chiu, Imelda Bambang, J Siripoke, Jenn Lashier, Jeremy Gaustad, Joan Cheng, Karen Wong, Ken Huang, Kevin Jung, Li-Chin Chiang, Liyang Wei, Loretta Lu, Margaret Chang, Patrick Chiu, Tatiana Evstigneeva, Wendy Briggs, Yi Ding

1. Preliminary

1.1. Call to Order

Start at 7:05pm

1.2. January Meeting Minutes Approval

9 yays (Kevin Jung, Jeremy Gaustad, Diana Ong, Imelda Bambang, Ching Lien, Edison Chiu, David Chen, Margaret Chang, Tatiana Evstigneeva), 0 nays, 0 abs

2. Officer Reports

2.1. President's Report

Thanks for Lunar New Year help!

CLIPCO & PTA mingle at 8am Meyerholz last week for kinder

2.2. Vice President's Report

Start looking for grade reps in March

2.3. Treasurer's Report

January Income ~\$3k income from corporate match

January Expenses ~\$20k adjunct hours, additional IA hours, DGC shirts,...

P&L Summary ~\$117k underspent

January Balance Sheet ~\$893k

Expense Shortfall ~82% of unused program budget from teacher adjunct/homework club/IAs/training

Evaluate budget and re-evaluate ask

Taxes filed and accepted

CA charitable registration renewal submitted, in review

Budget planning for 2022-23

Edison signed off January financials

2.4. Principals' Reports

Jenn Lashier, Meyerholz

Ms Lin is back in Meyerholz, Welcome back!

Thank you for Lunar New Year events!

Lots of CLIPCO orange shirts

Hosted CLC (Chinese Language Contest) - 110 participants

Pause homework club for third trimester because of Muir transition and re-evaluate

Motion to cover cost to install 4x water filling stations, 4 month turn around, \$3k a piece or \$12k total (MCEF covered Miller water filling stations which used frequently)

10 yays (Kevin Jung, Jeremy Gaustad, Diana Ong, Imelda Bambang, Ching Lien, Edison Chiu, David Chen, Margaret Chang, Tatiana Evstigneeva, Liyang Wei), 0 nays, 0 abs

Amy Steele, Miller

Thank you for Lunar New Year activities!

CLIP students were proud to be in program

Great to see everyone participating

Second information session

Open enrollment closed yesterday

Graduation date is Saturday June 4

Official request to compensate 7 teachers working graduation about 3 hours or ~\$1k coming out of adjunct budget

First time having graduation in person on Saturday

Typically Miller graduation is Friday during workday

Motion is to compensate teachers for graduation time

9 yays (Kevin Jung, Jeremy Gaustad, Diana Ong, Imelda Bambang, Ching Lien, Edison Chiu, David Chen, Margaret Chang, Tatiana Evstigneeva), 0 nays, 0 abs

2.5. Teacher's Report

No concerns or updates at this time

2.6. MCAC Report

Conversation with Miller

Miller budget is the same plus graduation compensation

Meyerholz budget needs work

Patrick working in PTA activities

Meeting in March 9 to finalize Meyerholz chunk and most of PTA activities, still need to work on one time stuff
Supplemental probably in April

3. Public Address

None at this time

4. New Business

4.1. Group Photo for Yearbook - done

4.2. Survey Committee - Karen & Jeremy & Margaret

Almost done with survey

Includes CLIPCO and PTA budget

Demographics - number of students, speak Mandarin at home

Learning with COVID 19

CLIPCO Communication & Community Engagement

Send out for translation

Target to send after break

Plan to send survey yearly

Suggest more frequent small surveys

Last year's results were emailed and on website

4.3. Graduation Committee - Jeremy & David

Working out budget estimate

Kids and teachers are free, parents ticket ~\$20

Not comfortable with asking parents to pay but tickets helps get better count and crowd control

CLIPCO budget ~ \$5k

Plaques, certificates, refreshments, photo booth, photographer, ...

Ask 4th and 7th grade parent volunteers

135 students graduating

Provide 2x free tickets

Still figuring out refreshments or dinner

Proposed to split 5th and 8th grade graduation

Grand Dynasty open - Bollinger and Miller

4.4. Website - Margaret

Minutes Notes under Useful Links

K-5 Curriculum under Programs

"Contact Us" goes to Ken & Margaret

Can push it live today or tomorrow

4.5. Transition to Muir

- 4.5.1. Biweekly Sync Up (Now to May 26th)
- 4.5.2. New Board Election
- 4.5.3. Recruit - Diana started a list
- 4.5.4. Konstella - rely on Elly/Lucy
- 4.5.5. MCAC - Push for Bilingual Librarian/Music/Art
- 4.5.6. School Assembly Line-Up - send Ken new ideas, maybe Chinese cultural event
- 4.5.7. First Day of School - Aug 18th, banner
- 4.5.8. Mid-Autumn Festival - Edison, invite Miller CLIP students to Muir, Saturday Sept 10
- 4.5.9. Inaugural Shirt - volunteers for design, need to know mascot, PTA sold shirts and hoodies before, have a red timeless shirt every year, red dragon hoodie?
- 4.5.10. Back to School Night - take DGC donations, ice cream social
- 4.5.11. Moving appreciation, finish packing by July 1st
Recommend to send calendar of events beginning of the school year
District provides budget for teachers to pack (25 hours) and unpack (25 hours) and community building
Alan Fong asked about shed moving, ask for volunteers
Muir has sheds but don't know what's there
New teachers will be able to visit new site in May
Boys basketball will play Renart at Renart March 4th
Girls basketball will play March 11th

5. ADJOURNMENT

Adjourn at 9:35pm

Upcoming meeting

Board meeting – Thursday, March 17, 2022, wear green